

Chinese Australian Services Society Limited
Minutes of the Forty-Fourth (44th) Annual General Meeting

Date: Sunday, 23 November 2025

Venue: Registered Office, 44-50 Sixth Avenue, Campsie NSW 2194 & ZOOM Video Conferencing

Time: 3:00pm

Attendance (In-Person): Henry Nan Hung Pan, Stephen Li, Leng Tan, Anthony Pang, Chuan Zhang (Sean), Yiming Yang (Stephen), Hon Cheong Wong (Ivan), Tica Lee, Teresa Chu, Pauline Kim, Jane Lee, Patricia Wong, Kin-Ping Lai (Paul), Kenneth Yiu, Holly Liu, Louise Wu, Shan Zou, Yee Hing Chung, Ming Chen, Wendy Liang, Kit Ieng Leong (Kitty), Hun Chew Low, Jen-Yuan Song (Jimmy), Kiko Ko, Joyce Wang and Jie Jun Feng.

(Provisional Members): Giang Phan.

Attendance (via ZOOM): Ching Tan, Alex Lee and Simon Luk.

Apologies: Tony Goh, Seong Nghoh Mok, Hartono Arifin, Yunfang Lu, Peony Chik, Heidi Fok, Kit Chung, Bosco Chang, Angela Liang, Yander Pan, Eva Liu and Amy Chan.

At 3:00pm, the Chairperson, Prof Stephen Li, announced that there were sufficient members to form a quorum to commence the 44th Annual General Meeting (AGM) of our Chinese Australian Services Society Ltd, commonly known in the community as “CASS”, our brand name.

Prof Li welcomed everyone to the meeting and consulted members on the language to be used. It was resolved to conduct the meeting in English.

1. *To confirm the Minutes of the Forty-Third (43rd) Annual General Meeting held on 24 November 2024.*
 - Members were able to access the Minutes on CASS website. Copies were also available to members at the meeting.
 - No amendments were raised by any attendee at the Meeting.
 - Mr Stephen Yang moved that the Minutes be accepted. Mr Sean Zhang seconded the motion.
 - There being no objections from the floor, the motion was unanimously passed.
2. *Business arising from the Minutes.*
 - There was no item arising from the Minutes.
3. *To receive and consider the Report of the Board of Directors for the year ended 30 June 2025.*
 - Members were able to access the Report prior to this meeting on CASS website. Copies were also available to members at the meeting.
 - Mr Anthony Pang moved the motion to adopt the Report. Dr Leng Tan seconded the motion.
 - There being no objections from the floor, the motion was unanimously passed.
4. *To receive and consider the Income Statement, Balance Sheet and Auditors' Report for the year ended 30 June 2025.*
 - Mr Sean Zhang presented the Income Statement, Balance Sheet and Auditors' Report for the year ended 30 June 2025.
 - Mr Zhang highlighted that CASS Group had generated revenue of approximately \$87.7 million and the net asset was \$15.4 million. He also remarked that CASS Group successfully passed the financial audit carried out by the auditor. He thanked Mr Henry Pan, Honorary Executive

Director, and staff members for their efforts.

- Mr Sean Zhang moved that the financial statements be accepted. Ms Tica Lee seconded the motion.
- There being no objections from the floor, the motion was unanimously passed.

5. *To elect three (3) members to the vacancies on the Board of Directors and six (6) members to the positions of Alternate Directors for the ensuing year.*

- Prof Li introduced Mr Hun Chew Low as the Returning Officer for the election.
- Mr Low announced that there were 3 Director vacancies on the Board of Directors. The 3 retiring Directors were: Prof Stephen Li, Ms Tica Lee and Mr Ivan Wong.
- Mr Low then announced that there were 3 nominations received. The 3 candidates were as follows:
 - Prof Stephen Li;
 - Ms Tica Lee; and
 - Mr Ivan Wong.
- As the number of candidates equaled the number of vacancies, Mr Low declared that all nominated candidates were duly elected as Directors of the Board of Directors.
- Mr Low announced that the 6 retiring Alternate Directors were: Mrs Teresa Chu, Mr Evan Huang, Ms Patricia Wong, Mr Paul Lai, Mr Kenneth Yiu and Ms Holly Liu.
- Mr Low announced that there were 6 vacancies for the Alternate Director positions and there were 6 nominations received.
- There were 6 candidates nominated for the position of Alternate Director as follows:
 - Mrs Teresa Chu;
 - Ms Patricia Wong;
 - Mr Paul Lai;
 - Mr Kenneth Yiu;
 - Ms Holly Liu; and
 - Mr Alex Lee.
- As the number of candidates equaled the number of vacancies, Mr Low declared that all nominated candidates were duly elected as Alternate Directors of the Board of Directors for the ensuing year.
- Mr Low congratulated all the candidates for their successful elections to the Board.

6. *To elect a maximum of two (2) Elders to the vacancies on the Council of Elders for the next four (4) years.*

- Mr Hun Chew Low announced that the retiring Elder was Mr Shan Zou.
- Mr Low announced that there was one nomination received for the position of Elder who was Mr Shan Zou.
- Voting was carried out with respect to the nominations for Elders. Only members with full membership attending in person were given the voting rights. 26 votes out of the 26 eligible votes (100%) voted for the nominee. Based on the results, Mr Low declared that Mr Shan Zou elected as an Elder on the Council of Elders for the next 4 years.
- Mr Low congratulated Mr Zou for his successful election as Elders on the Council of Elders.
- Prof Li thanked Mr Low for his assistance in conducting this part of the proceedings of the AGM.

7. *To elect the auditor for the Company for the coming year.*

- Mr Anthony Pang advises that the current auditor, StewartBrown, is one of the top auditors with expertise in aged care and disability services. He mentioned that the Board was satisfied with the service provided and proposed to continue engaging the same auditor for the ensuing year.
- A motion was moved by Mr Anthony Pang to continue the appointment of the current auditor

and Mr Hun Chew Low seconded the motion.

- There being no objections from the floor, the motion was unanimously passed.

8. To determine an Entry Fee for CASS Membership.

- Mr Pang advised that the Board proposed that the Entry Fee for CASS membership be unchanged for the coming year, i.e. remaining at a total amount of \$38 (admin fee of \$30 plus GST and \$5 as security liability payment).
- A motion was moved by Mr Anthony Pang to keep the Entry Fee unchanged and Mr Sean Zhang seconded the motion.
- There being no objections from the floor, the motion was unanimously passed.

9. To determine the Annual subscription fee for CASS Membership.

- Mr Pang advised that the Board proposed that the Annual Subscription Fee be kept at the current amount, i.e. \$55, inclusive of GST.
- A motion was moved by Mr Anthony Pang that the Annual Subscription Fee be unchanged at the current amount of \$55. Mr Ivan Wong seconded the motion.
- There being no objections from the floor, the motion was unanimously passed.

10. General Business

- Mr Pang reported the operating environment in 2025 was complex, comprising of new business opportunities, changing operating of new business opportunities, changing operating mode in the industry and having sensitive and competitive atmosphere in maintaining relationship. With concerted efforts of our dedicated team of hardworking and enthusiastic volunteers and members, the Society was able to continue achieving good operating results.
- On 12 September 2024, we were proud to receive a total of three awards at the National Third Sector Awards Ceremony. The Society was honoured with the Sustainability Leadership Award, while the subsidiary, CASS Care Limited, received the Cultural Diversity and Inclusion Award. In addition, the Foundation Chairperson and Honorary Executive Director, Mr Henry Pan OAM, was named CEO of the Year.
- On 5 December 2024, a luncheon was hosted for celebrating the 30th Anniversary of CASS Settlement Services, 25th Anniversary of Home Ageing Services and 15th Anniversary of CASS Column with penname Kending at Orion Function Centre, with an attendance of 120 people. The Hon Tony Burke MP, Minister for Immigration and Multicultural Affairs, attended as the guest-of-honour.
- Mr Pang proposed to pass a motion thanking the Honorary Executive Director, Senior Staff members, all staff members and volunteers for their hard work during the year.
- A motion was moved by Mr Anthony Pang and Mr Sean Zhang seconded the motion. There being no objections from the floor, the motion was unanimously passed.

There being no other business, the 44th Annual General Meeting was closed at 3:45pm.

Minutes prepared by:



Meeting Secretary – Mr Jimmy Song

Confirmed as a true record by:



Chairperson – Prof Stephen Li