

Chinese Australian Services Society Limited
Minutes of the Thirty-Seventh (37th) Annual General Meeting

Date: Tuesday, 13 November 2018

Venue: Registered Office
44-50 Sixth Avenue,
Campsie NSW 2194

Time: 6:00pm

Attendance: Please refer to the annexure.

Apologies: Ms. Maria Cheng, Ms. Kitty Leong, Mrs. Winnie Fung, Dr. Tony Goh, Ms. Seong Ngho Mok, Mr. Ivan Wong, Mr. Hun Low and Ms. Mei Chen

At 6:00pm, the Chairperson, Dr. Bo Zhou, announced that there was sufficient quorum to commence the 37th Annual General Meeting (AGM) of the Chinese Australian Services Society Ltd, commonly known in the community by its brand name “CASS”.

Dr. Zhou welcomed everyone to the meeting and consulted members on the languages to be used for the meeting. It was resolved to conduct the meeting in English.

1. To confirm the Minutes of the Thirty-Sixth (36th) Annual General Meeting held on 26 November 2017.

- Members were able to access the Minutes at CASS social media platforms.
- No amendments to the Minutes were raised by any attendee at the Meeting.
- Ms. Louise Wu moved that these Minutes be accepted. Mr. Hartono Arifin seconded the motion.
- There being no objections from the floor, the motion was unanimously passed.

2. Business arising from the Minutes.

- There was no business arising from the Minutes.

3. To receive and consider the Report of the Board of Directors for the year ended 30 June 2018.

- Members were able to access the Report prior to this meeting at CASS social media platforms. Copies were also available to members at the meeting.
- Dr. Leng Tan moved the motion to adopt the Report. Ms. Reinnie Jiao seconded the motion.
- There being no objections from the floor, the motion was unanimously passed.

4. To receive and consider the Income Statement, the Balance Sheet and the Auditors' Report for the year ended 30 June 2018.

- Mr. Sean Zhang presented the Income Statement, the Balance Sheet and the Auditors' Report for the year ended 30 June 2018.
- Mr. Zhang highlighted that CASS Group had generated a revenue of over \$19m and a surplus of over \$1.8m in the last financial year. The net asset was 11.6m which was 18% more than the previous year. He also remarked that CASS Group successfully passed the financial audit carried out by the new auditor. He thanked Mr. Henry Pan and staff members for their efforts.

- Ms. Reinnie Jiao moved that the financial statements as presented be accepted. Mr. Hartono Arifin seconded the motion.
- There being no objections from the floor, the motion was unanimously passed.

5. *To elect three (3) members to the vacancies on the Board of Directors and six (6) members to the positions of Alternate Directors for the ensuing year.*

- Dr. Zhou vacated the chair as he was a retiring director, and had accepted renomination for the director position. Mr. Anthony Pang assumed the chair.
- Mr. Anthony Pang announced that there were 3 vacancies on the Board of Directors. The 3 retiring Directors were Dr. Bo Zhou, Mr. Nan Hung Henry Pan and Ms. Reinnie Jiao.
- Mr. Anthony Pang then announced that there were 3 nominations for the position of Director on the Board of CASS. The three candidates were as follows:
 - Dr. Bo Zhou;
 - Mr. Nan Hung Henry Pan;
 - Ms. Reinnie Jiao.
- As the number of candidates equalled the number of vacancies, Mr. Anthony Pang declared that all nominated candidates duly elected as Directors of the Board of Directors.
- Mr. Anthony Pang announced that the 6 retiring Alternate Directors were Mr. Colin Chen, Mr. Barry Guan, Dr. Luan Thiam Ang, Mrs. Winnie Fung, Mr. Aaron Mi and Mr. Teng Wu Ooi.
- Mr. Anthony Pang announced that there were 6 vacancies for the Alternate Director positions and there were 6 nominations.
- The 6 candidates for the position of Alternate Director were as follows:
 - Mr. Barry Guan;
 - Dr. Luan Thiam Ang;
 - Mr. Colin Chen;
 - Mrs. Winnie Fung;
 - Dr. Stephen Li;
 - Mr. Dong Li.
- As the number of candidates equalled the number of vacancies, Mr. Anthony Pang declared that all nominated candidates duly elected as Alternate Directors of the Board of Directors for the ensuing year.
- Mr. Anthony Pang congratulated all the candidates for their successful election to the Board.

6. *To elect a maximum of two (2) Elders to the vacancies on the Council of Elders for the next four years.*

- Mr. Anthony Pang announced that the retiring Elder was Mr. George Poon.
- Mr. Anthony Pang announced that there was one nomination for Elder who was Mr. George Poon.
- Voting was carried out in respect to the nomination of Mr. George Poon to the position of Elder. 34 votes out of the 34 voting members (100%) voted for the nominee. Based on the ballot result, Mr. Anthony Pang declared that Mr. George Poon was elected as Elder on the Council of Elders for the next four years.
- Mr. Anthony Pang congratulated Mr. Poon for his successful election as Elder on the Council of Elders.

7. *To elect an auditor for the Company for the coming year.*

- Mr. Anthony Pang briefly introduced the current auditor and mentioned that the Board was satisfied with the service it provided. He proposed to continue to engage the same auditor for the ensuing year.
- A motion was moved by Dr. Leng Tan, and Ms. Reinnie Jiao seconded the motion.
- There being no objections from the floor, the motion was unanimously passed.

8. To determine an Entrance Fee for CASS Membership.

- Dr. Zhou reported that the Board of Directors proposed the Entrance Fee for CASS membership for the coming year to remain the same as the current amount, i.e. \$38.
- Voting was carried out for the motion with 34 votes out of 34 voting members (100%) agreed with the motion.
- The motion was carried.

9. To determine the Annual subscription fee for CASS Membership.

- Dr. Zhou reported that the Board of Directors proposed the Annual Subscription Fee to remain the same as the current amount, i.e. \$55.
- Voting was carried out for the motion with 34 votes out of 34 voting members (100%) agreed with the motion.
- The motion was carried.

10. General Business

- Mr. Anthony Pang proposed to pass a motion thanking the Honorary Executive Director, Chief Operations Manager, Senior Staff members and all related staff members for resolving all operational and financial issues during the year.
- Dr Thiam Ang seconded the motion.
- Voting was carried out for the motion with 32 votes out of 34 voting members (94%) agreed with the motion.
- The motion was carried.

There being no other business, the 37th Annual General Meeting was closed at 6:21pm.

Minutes prepared by:

Minutes Secretary – Mr. Ching Tan

Confirmed as a true record by:

Secretary – Mr. Anthony Pang

第 37 屆華人服務社(CASS)常年大會會議紀要

日期： 2018 年 11 月 13 日，星期二

地點： CASS 註冊辦公室
44-50 Sixth Avenue
Campsie NSW 2194

時間： 下午 6:00

參會社員：請見附件名單

缺席：Ms. Maria Cheng, Ms. Kitty Leong, Mrs. Winnie Fung, Dr. Tony Goh,
Ms. Seong Ngoh Mok, Mr. Ivan Wong, Mr. Hun Low and Ms. Mei Chen

於下午 6:00，華人服務社董事局主席周波博士宣佈有足夠的與會人員滿足開會要求，因此第 37 屆常年大會開始。

周波博士首先歡迎與會的每一位社員，並諮詢大會將要使用的語言。會議決定以英語進行。

1. 確認在 2017 年 11 月 26 日舉行的第 36 屆常年大會會議紀要。
 - 該紀要已經上載到華人服務社社交媒體平台供社員瀏覽。
 - 與會人員沒有提出修改建議。
 - 吳于蕙女士提出接受該份紀要的動議。張鑑忠先生附議。
 - 沒有反對意見，該項動議獲得一致通過。
2. 紀要中需要跟進的事項。
 - 沒有需要跟進的事項。
3. 接受並考慮董事局提交截至 2018 年 6 月 30 日的工作報告。
 - 該份報告已經在本次會議前上載到華人服務社社交媒體平台供社員瀏覽。在會議上也有報告文本供社員領取。
 - 陳玲醫生提出接受該份報告的動議。矯欄億女士附議。
 - 沒有反對意見，該項動議獲得一致通過。
4. 接受並考慮截至 2018 年 6 月 30 日的收入報告、資產負債表以及審計報告。
 - 章釧先生介紹了截至 2018 年 6 月 30 日的收入報告、資產負債表和審計報告。
 - 章釧先生指出，服務社在過去的這個財政年度獲取超過 1900 萬的營運收益以及超過 180 萬的盈餘。資產淨值為 1160 萬，比上一個財政年度高出 18%。他亦指出服務社通過了新任審計師進行的財政審計。他感謝潘南弘先生與員工所作出的努力。
 - 矯欄億女士提出接受財務報告的動議。張鑑忠先生附議。

- 沒有反對意見，該項動議獲得一致通過。
5. 選舉下一年度 3 名社員填補董事局空缺；同時選舉 6 名社員填補候補董事空缺。
- 由於周波博士為卸任董事，因此卸下主席職務，並接受新任董事的提名。此環節由彭廣明先生主持。
 - 彭廣明先生宣佈董事局共有 3 名空缺。三名卸任董事分別是周波博士、潘南弘先生和矯欄億女士。
 - 彭廣明先生宣佈共收到 3 名董事局候選人的提名，他們是：
 - 周波博士
 - 潘南弘先生
 - 矯欄億女士
 - 因為提名人數與空缺人數相同，彭廣明先生宣佈所有獲提名的候選人依法當選董事局董事。
 - 彭廣明先生宣佈6名退休的候補董事分別為陳錦璇先生、關北松先生、洪聯添醫生、曾飛龍先生、陳莉蓮女士、糜征孚先生和黃定武先生。
 - 彭廣明先生宣佈共有 6 個候補董事空缺，同時共收到 6 份候補董事提名。
 - 6 名候補董事的候選人為：
 - 關北松先生
 - 洪聯添醫生
 - 陳錦璇先生
 - 陳莉蓮女士
 - 李超浩醫生
 - 李棟先生
 - 因為提名人數和空缺人數相同，彭廣明先生宣佈所有獲得提名的候補董事都依法當選下一年度華人服務社候補董事。
 - 彭廣明先生向所有當選的候選人表示祝賀。
6. 選舉最多兩位監事局監事，任期四年。
- 彭廣明先生宣佈退休的監事為潘永良先生。
 - 彭廣明先生宣佈收到了 1 份監事局候選人提名，候選人為潘永良先生。
 - 通過投票選舉潘永良先生作為監事局監事。34 張選票中的 34 張（100%）同意潘永良先生的提名。根據選舉結果，彭廣明先生宣佈潘永良先生當選監事局監事，任期四年。
 - 彭廣明先生祝賀潘永良先生當選監事局監事。
7. 選擇下一年度審計師。
- 彭廣明先生簡單介紹現時審計師，提及董事局對其所提供的服務感到滿意。他提出下一年度續聘該審計師的動議。
 - 陳玲醫生提出接受下一年度續聘現時審計師的動議。矯欄億女士附議。
 - 沒有反對意見，該項動議獲得一致通過。
8. 訂定服務社社員入社收費標準。
- 周博士報告董事局建議在下一財政年度維持目前服務社的入社費 38 澳元。

- 通過投票選舉，34 張選票中的 34 張（100%）同意該動議。
- 該動議獲得通過。

9. 訂定服務社社員年費標準。

- 周博士報告董事局建議維持目前年費 55 澳元。
- 通過投票選舉，34 張選票中的 34 張（100%）同意該動議。
- 該動議獲得通過。

10. 一般事務

- 彭廣明先生提出通過一個動議感謝義務執行董事、運營總經理、高級職員們和相關工作人員在過去一年解決了一些運營及財政方面的難題。
- 洪聯添醫生附議。
- 通過投票選舉，34 張選票中的 32 張（94%）同意該動議。
- 該動議獲得通過。

沒有其他事項，第 37 屆常年大會於下午 6:21 結束。

此紀要由下述人員準備：

陳清傑先生
紀要秘書

確認為真實的記錄：

彭廣明先生
董事局秘書